

PLAZA PRINTING

Order Form

Fill out the information below and mail this for with your photo(s) to:
 Plaza Printing, P.O. Box 11005, Kansas City, MO 64158

CUSTOMER INFORMATION

Name	
Address 1 (No P.O. Boxes)	
Address 2	
City, State, Zip	
E-Mail Address	
Phone # (Include Area Code)	

ORDER INFORMATION

Name of Item(s)	Apparal Size	Quantity	Cost Per Item	Total Amount
Example: Ceramic Mug	NA	2	11.95	23.90
			SUBTOTAL	
			Addtl Image Charge for Mugs \$2.00	
			Shipping & Handling	
			8% Sales Tax	
			TOTAL	

TEXT INFORMATION

Text Color:	Text Font:
<u>Type the text EXACTLY as you would like it to appear</u>	

PHOTO INFORMATION

Sending via Regular Mail

Sending via E-Mail. File Name of Image: _____

(Image File Name should include AreaCode + Phone Number and Name of Individual

For Example: if your phone number is 123-456-7890 and the Person's Name is "David", the File Name of Image should be: 123456789David

WE ACCEPT .PSD, .TIF, .JPG, .GIF image files only. (Please send with an image resolution of at least 300 dpi)

PLEASE CHECK ONE:

The Image/Photo(s) ARE NOT Copyrighted

The Image/Photo(s) ARE Copyrighted and a Release Form is being sent with this order.
(This form must be printed, signed, and sent to us with your order)

PAYMENT INFORMATION:

Check. Please make check or money order payable to: Always Something Inc./Plaza Printing

Credit Card.

Name as it appears on Credit Card _____

Zip Code of Billing Address _____

Card # _____

Expiration Date: Month _____ Year _____

SHIPPING & HANDLING CHARGES

Shipping/Handling Charges (Only shipped to US Residents at this time.)

Shipping Method is UPS Ground

\$00.00 - \$10.00 ADD \$5.95 per order

\$10.01 - \$20.00 ADD \$6.95 per order

\$20.01 - \$45.00 ADD \$7.95 per order

\$45.01 - \$60.00 ADD \$8.95 per order

\$60.01 + ADD \$9.95 per order

Please tell us how you found us! (Which Search Engine, Magazine Ad, Friend, etc.)

THANK YOU FOR CHOOSING PLAZA PRINTING